



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

**COUNCILLORS' BULLETIN – ISSUE DATE 5 DECEMBER
2001**

1. Decisions from Cabinet 29th November 2001

Recommend to Council:

That the Consultation Paper regarding Village Shop Rate Relief be supported.

Decisions Made by Cabinet:

- To support the Health Improvement Working Party's priorities regarding the HIMP plan.
- To draw up a new contract with King's Bush Trading Ltd regarding kennelling charges for stray dogs.
- That a Floating Support & Housing Benefit scheme be introduced (Posts are included in the workforce plan)
- That £32m be adopted as the basis for refurbishment of the Council's housing stock. This decision will be reappraised with the conclusion of the Stock Condition Survey.
- That work commences on rent restructuring and that tenants are informed of the changes.
- That the door-to-door collection service be withdrawn from April 2002. Arrangement will be made to ensure that all tenants will be able to pay.
- That the recommendation in the Inspectors' Best Value Housing Inspection Report be implemented.
- That a Disabled Facilities Grant of £25,162 is given and an extension of £7,051 be granted to complete works for disabled residents.

2. Other Decisions Made

Planning and Economic Development

Amendment of traffic order to limit parking on the new Hauxton Road and the Park & ride site to 23 hours in any 24 hour period (City of Cambridge (Off-Street Parking Places) (Consolidation) Order 1998 (Amendment No. 3) Order 2001.

Support the Order but to advise the County and City Councils that it is imperative that the parking limit of 23 hours in any 24 is clearly marked and that this will be strictly enforced.

New Offices Working Group

1. the Council Chamber should remain on the first floor to allow interview rooms, which are likely to be more frequently used, to remain on the ground floor
2. the public gallery is to be deleted but the mezzanine floor retained as a meeting room with the facility to view the Council Chamber in the event of an overflow
3. the public should be accommodated on the floor of the Chamber to avoid separation
4. new furniture should be purchased for the Council Chamber to permit

maximum flexibility

3. Information Items

Please could all councillors wishing to attend the Human Rights Seminar on 12th December please inform Stuart Long by Monday 10th December.

New Offices Working Group

The Group agreed with views that there should not be an internal smoking room and that, although there should be access to crèche facilities, it is not realistic to provide these in the building.

The Architects were asked to provide for:

- lifts large enough to accommodate wheelchairs
- an outside smoking shelter
- an enlarged staff fitness/social suite, using the space released by the deletion of the smoking room and crèche
- vending machines for public refreshments
- a dedicated Members' room with work stations and easy chairs, using the space described in the plans as a cabinet room
- one of the meeting rooms to be equipped with multiple data points for use for IT training
- audio-visual equipment in the Council Chamber area
- a single person office for the Trade Union
- privacy of access to the Human Resources area
- modest scale staff catering
- a reduction in the size of the Leader's office if necessary

The Architects were asked to provide indicative costings for car parking under the footprint of the building.

The Group considered the use of the offices as a civic centre but concluded that this is not practical given their location out of the centre of the village and the provision of public facilities in the High Street. The Group also rejected the provision of Group rooms as an inefficient use of space.

Call in arrangements

Any executive decision recorded in this bulletin may be called in for review by the relevant Select Committee, either by the Chairman of that Select Committee or by any five other Councillors. The Committee Manager must be notified of any call in by 13th **December 2001**. All decisions not called in by this date will be implemented.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Select Committee Procedure Rules', paragraph 16.